

FEBRUARY 2 & 3 2012

# Refresher Course for RCM Exam

SEMINAR

## ACMO SEMINAR

There are several managers who have taken the ACMO college courses some time ago, or received an experience exemption, and not yet written the RCM exam. This seminar has been developed primarily to prepare these managers to write the RCM exam.

The seminar will be lead by RCMs and broadly follow the four course outlines. Student manuals for the four courses are available for purchase before the seminar individually or \$550 for all four (plus shipping and HST). Purchase of the manuals is not required but they do provide an excellent reference tool for managers, if you do not already have them.

Attendance will be limited for this seminar. This will ensure a good exchange of information and permit focusing on key concepts. If you have been intending to write the RCM exam, this is an excellent opportunity to prepare yourself.

## LOCATION

Holiday Inn, Toronto Yorkdale, 3450 Dufferin Street, Toronto ~ 416.785.6843

## TIME

Thursday, February 2nd, 2012 9:00 am to 4:30 pm, and Friday, February 3rd 2012, 9:00 am to 4:00 pm. **The cost for parking is not included in the registration fee, and is \$8 per day.**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Fee:  Seminar @ \$275 (excluding parking) Fee \$ \_\_\_\_\_

### Optional:

Manuals:  All four @ \$550  Send manuals to above address.

Administration and Human Relations @ \$100

Financial @ \$100

Physical Building @ \$175

Law @ \$175

Manuals \$ \_\_\_\_\_

Shipping/handling: \$25 \$ \_\_\_\_\_

13% HST \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

Visa  MasterCard  Amex  Cheque (payable to ACMO)

Cardholder name (please print): \_\_\_\_\_

Card number: \_\_\_\_\_

Security Code: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Signature: \_\_\_\_\_

Payment must accompany registration. Mail or fax your registration to ACMO. Credit card charges appear on statements as BB&C. "In accordance with the established terms of payment of membership; payment of CM advertising; RCM reinstatement; and payment of ACMO programs and events, it is understood that a member's failure to submit payment in full may result in: 1) Referral of outstanding amounts to Collections; 2) Suspension of ACMO Membership; 3) A further requirement for Reinstatement of RCM Membership" **NOTE:** You will be invoiced the full amount for cancelling less than 72 hours in advance.

### Association of Condominium Managers of Ontario

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